

I. CALL TO ORDER The meeting was called to order at 6:30 pm in the basement meeting room at the Town Hall. In attendance were Selectmen Gene Cordes, Neal Janvrin and Roger Barham; Town Administrator Heidi Carlson and Selectmen's Clerk Kathy Clement. Also in attendance were School Board member Gordon Muench and Tyler Muench. Bruce White from FCTV was live broadcasting the meeting. All rose for the Pledge of Allegiance.

II. ANNOUNCEMENTS

1. Candidate Declaration information for the Town and School District is posted on the homepage of the Town's website. Candidates Night is Wednesday February 27, 2019 at 6:00 pm in the Town Hall Basement Meeting room. The current Warrant and Budget information including the Voter Guide is also on the home page.
2. The Town Report is complete on the Town's website.
3. Town Offices are closed on Monday February 18th in observance of President's Day. There are no trash delays during the week of President's Day.
4. Voting for all Town and School District Budgets and Warrant Articles will take place on Tuesday March 12, 2019. Polls are open from 7:00 am to 8:00 pm and is located at Ellis School, 432 Main Street.

III. LIAISON REPORTS

Barham reported that the Planning Board met Tuesday, February 12, 2019 at 2:00 pm at the Altaeros Site, Map 2 Lot 151-2 for a Site Walk to review the erosion control measures in place. No decisions were made. The Board will discuss the Site Walk at their next regular meeting on Wednesday February 20, 2019.

Janvrin attended the February 13, 2019 SRRDD 53B meeting in Rye. All towns were represented except Sandown. He reported that there was about \$13,000 in the operating fund, and they began discussions about Hazardous Waste Day in Brentwood which will be scheduled in September. Their meetings are held quarterly and the next one will be May 8, 2019.

IV. APPROVAL OF MINUTES

Barham made a motion to approve the minutes of February 7, 2019 and Janvrin seconded the motion. The vote was unanimous 3-0.

V. SCHEDULED AGENDA ITEMS

6:45 pm Public Input - None

At 7:08 pm Chief Rich Butler came before the Selectmen with updates for the Fire and Rescue Department. Butler presented his list of calls report for the month of January which is listed by date and address, there were 24 calls. Cordes asked for a break down and also if the missed calls are on this list. The missed calls are not on this list because it is generated in FireHouse, our local reporting software. The Dispatch log shows everything.

Butler said that 16 of the calls were EMS related, and there were 4 missed calls during the daytime hours (making the total for the month actually 28). Cordes also asked if the report could include the missed calls with date, time and place to be listed and also if Butler should get it on a weekly basis to be more

aware when calls are not being answered by Fremont. Butler said he could get the list of calls generated daily, though he is currently getting it weekly.

Highlights in addition to monthly activity are that Jared Butler is enrolled in Firefighter II and at least four members are enrolled in the First Responder class which begins this evening. The newest member Joe Parisi is enrolled in Firefighter I in Concord. These classes are very time intense, Firefighter I is estimated at 150-160 hours to complete, four hours two nights a week and many weekends; and Firefighter II is the same eight hours per week and weekends, but a shorter duration (perhaps 80-100 total hours).

Every member that goes to take these classes must have a fully gear that is compliant. There was discussion about the total cost of outfitting and the necessary gear and equipment. Gear has a 10 year life, whether in service or not. To completely outfit a new member with fire gear, it costs approximately \$3,200. Once new members have successfully completed Firefighter I they are outfitted in new gear.

Butler reported that they have had three new members come forward in recent weeks, one heard from Facebook page and one from Cub Scouts attending a Fire Department evening. All three are interested in EMS which is good for the Town. With these new members the roster would be at 31.

There was discussion about the follow-up information from the MRI letter and discussions held since, with timelines and priorities of action items. Carlson will be sending this out to Barham who offered to create a spreadsheet for better progress tracking. The Chief said they will then review the working document for updates at the next Officers Meeting, which will be held on Tuesday February 26, 2019.

The Selectmen thanked Chief Butler for bringing in the reports and he left at 7:25 pm.

VI. OLD BUSINESS

1. The request to trap snowshoe hare within the Town Forest was reviewed by the Conservation Commission Monday night. After a lengthy discussion the Commission voted to not allow trapping this year. The request came after the deadline to file and currently there is a timber harvest in Glen Oaks. They said they welcome the trapper to apply again next year if he would like. Committee member Rich Cooper will notify the trapper of the decision.

Resident Tyler Muench was present and asked about the type of traps used, leading to some discussion about the various types of traps and what they are used for.

2. The Selectmen reviewed emails from Bob Doucette regarding complaints about the State of NH and trails use adjacent to his home on South Road. There was a discussion that this is mostly an enforcement problem. Chief Twiss has indicated he will be able to increase patrols once the Police Department is up to full staffing when the two newest members have completed their field training this sprint. The Town has received an OHRV grant to assist in funding these endeavors. They have stated that tracking the decibel level is difficult and very labor intensive requiring multiple officers and equipment to do it properly. Carlson will work on a draft letter to Mr. Doucette with input from the Selectmen to be reviewed next week.

3. The Selectmen reviewed emails from Randy Grasso regarding truck traffic on Beede Hill Road. There are increasing complaints about the Lewis Builders trucks travelling on the road. The current complaints are more of general truck traffic on the roads. A large part of Beede Hill Road is owned by the State of NH and the Selectmen are not sure how much they can restrict trucks from using this road.

4. Town email information / Office 365 – Carlson got call from DayStar regarding a ticket that Barham had put in for information regarding migration of the Town’s email to a unified domain. Carlson updated the Board on the progress of a method to secure emails for the Fire Rescue Department members. DayStar is recommending that the Town begin a conversion to Office 365 but there will be a large cost to change to this. The setup for the Fire Rescue Department project is \$1,485 with a \$300 per month recurring cost.

Barham has also started doing some research on domain names for the emails for the town employees. Office 365 will be web based and will have a monthly fee, and this is going to be the way of the future, as of 2020 Microsoft will reportedly no longer sell programs off the shelf, and will be completely subscription based. The Selectmen and Carlson would like more information regarding the options and costs. They will continue to research the domain issues, and whether or not the Town’s current website host will also have this enhanced capability once they lay out their new platform. The Town has about 30 users and because of the high cost and being labor intensive to make this change they are recommending doing the Fire Department only to start while further research is being done.

5. Sandown Road Bridge Overflow – Carlson reported that the RFP for signs, barricades, attenuators, line striping and lighting is ready to distribute to the companies that are able to do this. Copies were circulated for the Board to review as well. The engineer has reviewed and put his comments in, and Carlson has reviewed it with the Road Agent. The RFP will be emailed to these companies and the final date to submit bids is February 28, 2019. There was a discussion about proceeding with the design engineering at the present time versus waiting for the Town Meeting vote on additional funding. The current estimate for this is \$21,100. The Selectmen decided to move forward because this is a project that must be done either way.

VII. NEW BUSINESS

1. Janvrin made a motion to approve the Accounts Payable manifest of \$43,139.11 for the current week dated 15 February 2019. Barham seconded the motion and the vote was unanimous 3-0.

2. The Selectmen reviewed the folder of incoming correspondence. NH Community Rights Network sent some correspondence regarding some changes that may be coming through the State.

3. The North Road Guitar group would like to do a “matinee” at the Town Hall on Saturday March 30th in the afternoon. This is on the calendar with more details to follow. Cordes would like a request to be signed for usage of the hall, he also asked if they were aware that there is no heat on that floor currently.

4. A significant list of interrogatories has been sent to the Town to complete relative to the Eversource pending tax appeals. Carlson will need to dedicate significant time to this project, as well as meet with the Town’s Assessor to gather the necessary information and documentation. There was some discussion, but no decisions need to be made and Carlson will keep the Selectmen updated on this process. The paralegal at the law firm has a lot of experience and is also able to assist once the information is gathered.

5. Work has begun on the Town Forest Phase II Timber Harvest (Glen Oakes).

6. The fourth quarter 2018 FCTV franchise fee check was received on Monday in the amount of \$8,673.93. This has been forwarded to the Treasurer for deposit into the FCTV Revolving Fund.

VIII. WORKS IN PROGRESS

The Town Report has gone to print. Bound copies of the Report will be back in Fremont by early March.

The electronic version is on the Town's website.

IX. NON-PUBLIC SESSION pursuant to NH RSA 91-A:3 II (c) and (e)

At 7:25 pm Janvrin made a motion to move to non-public session pursuant to NH RSA91-A:3 II (c) and (e) to discuss a personnel and a legal matter. Barham seconded the motion. The roll call vote was unanimous 3-0; Cordes – yes; Janvrin – yes; Barham - yes.

Clement and the Muench's left the meeting at 7:30 pm

Respectfully submitted,

Kathy Clement
Selectmen's Clerk

At approximately 7:35 pm Selectmen began their non-public session.

At 7:48 pm Barham moved to return to public session. Janvrin seconded and the roll call vote was unanimous 3-0; Cordes – yes; Janvrin – yes; Barham - yes.

Selectmen discussed proceeding to the Planning Board with some information relative to engineering consultants on the projects ongoing at 663 Main Street. Barham will take the discussion to the Planning Board at their next meeting. There is strong concern about the treatment of the Town's Engineer as well as the way parties are working together on the review and follow-through of the project specifications.

Carlson updated the Board that Chief Twiss would be in next week to follow-up on a personnel matter as well.

The letter from Attorney Pasay will be sent to the Town's Attorney as well as the Chair and Vice Chair of the Planning Board.

The next Board meeting will be held at 6:30 pm on Thursday February 21, 2019 at the Fremont Town Hall in the basement meeting room.

With no further business which may legally come before this meeting, a motion was made by Janvrin to adjourn at 7:52 pm. Barham seconded and the vote was unanimously approved 3-0.

Respectfully submitted,

Heidi Carlson
Town Administrator